



Dear Parent/Carer,

Yubup Primary School look forward to providing a great year of teaching and learning and would like to advise you of Yubup Primary School's voluntary financial contributions for 2026. Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. Your contribution will play a vital role in expanding and enriching the learning experiences we offer to our students. With your support we will be able to provide resources and materials that enhance teaching and learning across various subjects including English, Mathematics, Science, The Arts, Physical Educations and Technology. Furthermore, your financial support will enable us to invest in technology and digital resources, ensuring that our students have access to up-to-date tools and platforms that enhance their digital literacy skills. It will also help us create a safe and inclusive environment by providing resources for student well-being programs, including mindfulness activities and counselling services.

We are grateful for your contribution, as they will directly impact the quality of education, we can provide at Yubup Primary School. Your involvement demonstrates your commitment to your child's education and the overall success of our school community.

Once again, thank you for your generous support. We look forward to working together to create an exceptional experience for students at Yubup Primary School.

For further information on the Department's Parent Payments Policy please see a one-page overview attached

Yours sincerely,



Maree Moyle  
Principal



Matthew Goodman  
School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, wood, material, instruments etc</li> <li>• Science – equipment, resources, etc</li> <li>• Inquiry – ingredients, books, paper, posters, shared classroom materials etc</li> <li>• Mathematics – numeracy blocks, maths kits, paper, posters, whiteboard etc</li> <li>• English – book boxes, class sets, novels, take home books, paper, posters etc</li> <li>• Sports – equipment, ribbons, materials, paper, posters etc</li> </ul>	\$90
Online subscriptions <ul style="list-style-type: none"> <li>• Mathletics</li> <li>• Soundwaves</li> </ul>	\$20
ICT & STEM <ul style="list-style-type: none"> <li>• Provision of devices from the shared classroom sets and server system costs</li> <li>• Provision for Apps on devices</li> <li>• STEM equipment and devices - Sustainable reverse art equipment and coding</li> </ul>	\$20
Printing and photocopying of worksheets and learning materials	\$20
<b>Total Curriculum Contributions</b>	<b>\$150</b>

Other Contributions - for non-curriculum items and activities	Amount
Library Program – Library borrowing system, shelving, catalogue barcoding and extension of books	\$15
Student wellbeing programs	\$10
First aid equipment and hygiene costs	\$10
Compass – student and parent communication portal	\$15
<b>Total Other Contributions</b>	<b>\$50</b>





### ExtrCurricular Items and Activities – provided on a user-pays basis

Yubup Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

Extra-Curricular Items and Activities	
<ul style="list-style-type: none"> <li>• Annual School Photos</li> <li>• Interschool Sports Program (Years 5 &amp; 6)</li> <li>• Year 6 Graduation Ceremony</li> <li>• Extra-Curricular Excursions and Incursion Activities, including camps.</li> </ul> <p><i>The cost of extra-curricular items and activities will be advised throughout the year.</i></p>	
<b>Total Extra-Curricular Items and Activities</b> (Activities will show on Compass throughout the year)	

### Total

Category	Totals
Curriculum Contributions	\$150.00
Other Contributions <i>(Non-tax deductible)</i>	\$50.00
<b>Total</b>	<b>\$200.00</b>



#### Payment methods

Yubup Primary School's preferred method of payment is via the Compass parent portal. Families can opt to pay in full February 2026 or access the flexible payment arrangements via their Compass portal paying 25% of the total contribution. If a more individualised payment plan within Compass is required, please contact the school.

#### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

#### Financial Support for Families

Yubup Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- **the Camps, Sports and Excursions Fund (CSEF)**  
CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school incursion/excursions, camps and sporting activities. If you hold a valid means-tested concession healthcare card or are a temporary foster parent, you may be eligible for CSEF.
- **State Schools Relief (SSR)**  
SSR is a not-for-profit organisation that works side by side with all Victorian primary, secondary and specialist schools to ensure that a student whose family is facing hardship have the necessary items that their child requires for school. SSR can provide students with essential clothing/uniform, footwear, and other educational resources.
- **Individualised payment plans for Extra-Curricular Items and Activities**
- **Compass instalment options and flexible payment arrangements**

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please don't hesitate to contact: Michelle Thrower (Business Manager)

Ph: 9967 2500 | Email: [Michelle.Thrower@education.vic.gov.au](mailto:Michelle.Thrower@education.vic.gov.au)

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#### Yubup Primary School

120 Ellscoot Boulevard, Mickleham 3064  
T (03) 99672500 E [yubup.ps@education.vic.gov.au](mailto:yubup.ps@education.vic.gov.au)

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# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.